

# POS Installation Readiness Checklist

National #:	
Restaurant Name:	
Checklist Completion Date:	
First day of POS Install Date:	



In Order for the "NCR POS Tasks" to be successful, the associated "Construction Prerequisites" must be completed before NCR is onsite. If there are delays, NCR should be notified at least **21** days before their scheduled **POS** install date. Any schedule change within 4 weeks of original install date, should include an email to NCR as well as changing it in the tracker.

NCR will charge a re-scheduling fee with less than 20 days' notice.

11-20 days notice (\$\$\$)

3-10 days notice (\$\$\$\$)

<= 2 days notice (\$\$\$\$\$)

	NCR POS Tasks	Item #	Construction Prerequisites	Status	Comments
Below must be completed 10 WEEKS before the first day of the POS Install Date					
DSL	Network Connectivity (DSL Service)	1	Phone line order must be placed		
		2	Phone line information must be provided to NCR		
		3	Confirm phone line has been physically installed to the restaurant demark location		
Below must be completed before the first day of the POS Install Date					
Front Counter Area	Install Front Counter and Peripherals	4	Front Counter top has to be installed		
		5	Front Counter holes have to be drilled as per drawing		
		6	Permanent electrical requirements must be completed and powered up		
		7	Cash drawer brackets installed (provided/installed by H&K)		
		8	Conduit for cabling installed		
		9	The back wall under the counter surface should be finished		
FDMB	Install Full Digital Menu Board	10	Plywood supports must be installed		
		11	Tiling or painting on the bulkhead must be completed		
		12	Permanent electrical requirements must be completed and powered up		
Centre Island	Centre Island Peripherals	13	Wall behind centre island complete (drywall, tiles, etc.)		
		14	Coffee and Beverage equipment installed		
		15	Permanent electrical requirements must be completed and powered up		
Kitchen Area	Kitchen Monitors and Peripherals	16	Kitchen ceiling installed (Prerequisite for kitchen cabling)		
		17	Permanent electrical requirements must be completed and powered up		
		18	Grill Printer shelves installed on prep line		
		19	All H&K equipment must be installed		
		20	HLZ Chase & Monitor Bracket must be completed		
Drive Thru Present Booth	DT Monitor(s) and Peripherals  Install DT Registers and Peripherals	21	Present Booth construction must be completed (Floor, wall tile and ceiling, etc.)		
		22	Conduit for cabling installed		
		23	Permanent electrical requirements must be completed and powered up		
		24	All equipment in place for the registers to be installed		
		25	Cash drawer brackets installed (provided/installed by H&K)		
		26	Provide the spool of yellow communications cable and the COD controller unit to NCR technician		
		27	Conduit for cabling installed		
		28	DT Pedestal for LCD COD installation must be completed		
		29	Power installed to the COD and powered up		
Drive Thru Cash Booth	DT Monitor(s) and Peripherals  Install DT Registers and Peripherals	30	Present Booth construction must be completed (Floor, wall tile and ceiling, etc.)		
		31	Permanent electrical requirements must be completed and powered up		
		32	All equipment in place for the registers to be installed		
		33	Cash drawer brackets installed (provided/installed by H&K)		
		34	Provide the spool of yellow communications cable and the COD controller unit to NCR technician		
		35	Conduit for cabling installed		
		36	ABS POS cabling run by Coke, and left coiled in the ceiling		
		37	DT Pedestal for LCD COD installation must be completed		
		38	Power installed to the COD and live		
CBS Area	CBS Monitor and Peripherals	39	CBS equipment must be completed		
		40	Monitor Pole/ Wall (Tiling) must be completed		
		41	Permanent electrical requirements must be completed and powered up		
Back Office	Server cabinet / Network cabinet / Back office / E-Learning PC	42	Plywood supports must be installed for network and server cabinets		
		43	Permanent electrical requirements must be completed and powered up		
		44	Telephone line for DSL has run from the demark to the network cabinet area		
		45	Manager's desk must be installed with proper holes to run cables through		
		46	E-Learning computer equipment/desk must be installed (if applicable)		
Crew Room	Crew Room Peripherals (if applicable)	47	Conduit for cabling installed		
		48	Desk in place for e-learning computer		
		49	Permanent electrical requirements must be completed and powered up		